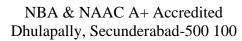


ST. MARTIN'S ENGINEERING COLLEGE

UGC Autonomous





Date: 21-07-2023

DEPARTMENT OF ELECTRICAL & ELECTRONICS ENGINEERING

No. SMEC/EEE/2023-24/02

CONVENING ORDER

Department Advisory Committee (DAC) with the following members is convened for the academic year 2023-24.

S. No.	Name of the Member	Designation
1.	Dr. N. Ramchandra	Convenor
	Professor & HOD-EEE, SMEC	
2.	Mrs. T. V. Sai Kalyani	Member
	Assistant Professor, Dept. of EEE, SMEC	
3.	Dr. M. Sharanya	Academic
	Professor, Head of the Dept. of EEE,	Expert
	Malla Reddy College of Engineering and Technology	Member
4.	Mr. T. Vishnucharan,	Industry Expert
	Assistant General Manager, Worley, Hyderabad	member
5.	Mr. K. V. Govardhan Rao	Member
	Assistant Professor, Dept. of EEE, SMEC	
6.	Mrs. S. Sunanda	Member
	Assistant Professor, Dept. of EEE, SMEC	
7.	Ms. Sameeksha (16K81A0240)	Almuni Member
	Alumni Member	

Frequency of Meeting: As and when required.

Roles and Responsibilities:

- Evaluate and approve all academic decisions of the department.
- Consider and approve the curricular gaps and content beyond syllabus to bridge the gaps.
- Scrutinise and approve the course files prepared by the faculty for the subjects after due validation.
- Approve the department perspective plans for the academic year 2023-24.
- Evaluate and approve the mapping of topics in content beyond the syllabus to POs and PSOs.
- Approve the certificate courses, Value Added courses and other co-curricular, extracurricular and extension activities.

(Dr. N. Ramchandra) HOD, EEE

Copy to 1. Principal

2. IQAC